

Bankruptcy Self-Help Clinic  
Central District of California

**TRANSMITTAL FORM FOR PETITIONS AND OTHER  
DOCUMENTS**

**Instructions for Attorneys**

- ❖ Please complete this transmittal form if you are providing legal representation or services for a self-help clinic user.
- ❖ If you are using the conventional (paper) method to file your petition or document, attach the transmittal to the top of the petition or document before presenting it to the court for filing.
- ❖ If you are filing your petition or document electronically in CM/ECF, file the transmittal concurrently with the petition or document in PDF. **You must separately docket the transmittal form using Bankruptcy> Other> Self Help Clinic User, and attach this form in PDF.**

Case Number (if assigned): \_\_\_\_\_

Debtor/Creditor Name: \_\_\_\_\_

Type of Document (check applicable box):

- ☐ Petition, statement of affairs, schedules, plan or mailing lists
- ☐ Amendments to the petition, statement of affairs, schedules, plan or mailing lists
- ☐ Proof of Claim
- ☐ Other: \_\_\_\_\_

If you have any questions related to the transmittal form, please contact the ECF Support Center at (213) 894-2365.